

Lasting Powers of Attorney Volunteer

Volunteer role description



Frequency: 1 day week/fortnight **Role location:** Birmingham

Why we need you:

Creating Lasting Powers of Attorney is an important way to ensure a person with dementia can have a say in planning for their future and you will help them to do that.

What you'll be doing:

- Contacting people interested in using the Society's Lasting Powers of Attorney Digital Assistance Service, providing information where appropriate and booking appointments.
- Assisting people affected by dementia, to complete lasting powers of attorneys online, using an online tool created by the Office of the Public Guardian (OPG).
- Respecting confidentiality and ensuring that it happens in practice.
- Gaining additional skills and confidence whilst supporting others in a rewarding way.

This role will suit you if you:

- Have legal knowledge of other relevant experience or are willing to learn.
- Are able to communicate clearly, and have good attention to detail.
- Are a good listener, able to identify people's needs and respond accordingly.
- Are aware of your own limitations and are willing to ask for support when required.

What you can expect from us:

- We will make you feel welcome, included and respected.
- You will receive training with ongoing supervision and role manager support.
- Out of pocket expenses (e.g. travel) agreed before you start in line with our policy.
- We'll keep you up to date with relevant policies and procedures that apply to your role.
- You'll have access to learning, development and engagement opportunities for volunteers.

What we need from you:

To ensure the safety and security of people with dementia we ask for:

- Two references & proof of identity
- Essential learning to be complete before starting in your role will take about 2.5 days followed by a 4 day induction including telephone skills and using the OPG's online tool.
- To put the role into practice most effectively and to ensure a consistent service for people living with dementia this role is recommended to continue for at least 6 months.
- You will need to complete an enhanced with barred list DBS or Access NI check, in line with the legal requirements. A criminal record will not necessarily stop you being able to carry out this role.
- You won't need any equipment of your own as you will be based in one of our offices

Interested? Find out more!

If you have any questions about the role or would like to apply, please contact Mary Sherrington via email: mary.sherrington@alzheimers.org.uk



We get it



We are united



We will do it